



Volunteer Position Description

Position Title: Talking Circle Support

Department: Active Living

Location: YMCA Centre for Immigrant Programs – 104-7071 Bayers Road, Halifax

The Class: Talking Circle is an instructed class designed the help newcomer adults develop their English speaking skills, socialize and meet new friends.

Major Duties:

- Arrive on time and prepared to start volunteering
- Assist program leader with class set up and tear down
- Prepare class material (photo coping and collating)
- Provide a safe environment for participants
- Communicate with other staff and volunteers
- Respond to or direct participants' inquiries or concerns

Qualifications:

- Must be 18 years of age or older
- Valid Criminal Reference Check and Vulnerable Sector Check (*mandatory requirement*)
- Child Abuse Registry Check (*mandatory requirement*)

Training Requirements:

- YMCA Child Protection Orientation and training (includes webinar) (*mandatory requirement*)

Other Information:

- Strong communications skills
- Team player
- Initiative
- Commitment to YMCA Mission, Vision and Values

Time Commitment:

- 2 hours per week in one or more of the following schedules
Tuesdays (beginner) - 3:30-5pm
Wednesdays (intermediate)-4-6pm
Thursdays (beginner)-3:30-5pm
Friday (beginner)- 3-4:30pm

Benefits

- Gain experience working with diverse populations and meet new people from all walks of life
- Create a supportive environment to help newcomers settle in their new community
- Build your resume

Interested? Please contact Sylvia Calatayud, Volunteer Coordinator YMCA Immigrant Programs.

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