



## **JOB POSTING**

Title : **School Settlement Staff**  
Reports to : **Coordinator YMCA School Settlement Program**  
Position Status : **Full Time, Salaried (During School Year-10 months)**  
Salary : **\$2,771 monthly**  
Start Date : **30-Aug-2019**  
Office Location : **School Site(s) to be determined**

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***The YMCA of Greater Halifax/Dartmouth is looking for a dynamic, family focused, Settlement staff to join our Immigrant Services School Settlement team.***

### **Our Story**

Since 1853 the YMCA of Greater Halifax/Dartmouth has been connecting Nova Scotians to build healthy communities. As a non-profit charity we provide vital services, including Health, Employment, Childcare/Camps, Immigrant Services, and Youth Development. At the YMCA we know that our ability to work with others in our community is through the passion and deliberation of our employees and volunteers!

### **Position Summary**

This position will work on site in, and with, schools to provide practical assistance to newcomer children, youth and their families as they settle into the school system and community. Responsibilities include providing individual and group settlement support as well as engaging schools through awareness raising, meetings and building connections.

### **We Offer**

- Participation in Comprehensive Group Benefits and Pension Program
- Strong Work Life Balance Programs (i.e., Paid Personal and Vacation Days)
- Discounted Childcare and Camp Rates

### **Qualifications**

- Microsoft Office Skills
- Strong Organizational skills and the ability to manage multiple, competing deadlines and tasks
- Superior interpersonal and communication skills
- Understanding of, and experience with, the Nova Scotia school system – policies, procedures, expectations etc.
- Demonstrated discretion and sound judgement in the handling of confidential information
- Experience working with diverse populations
- High level of initiative is needed to work independently and respond to unanticipated items
- Experience delivering presentations and workshops
- Understanding and experience working with children, youth and families within settlement and integration context
- Fluent in Somali would be an asset

**Note:** Successful candidates will be required to provide a current and satisfactory Criminal Record Check/Vulnerable Sector Check, Child Abuse Registry Check, and proof of valid First Aid and CPR training. Employees will be required to attend YMCA Child Protection Training.

### **Apply today**

Please email your cover letter and resume in one document to [vkrishna.sarvepalli@halifax.ymca.ca](mailto:vkrishna.sarvepalli@halifax.ymca.ca) by 23-Aug-2019.

We look forward to hearing from you.

*The YMCA of Greater Halifax/Dartmouth is an equal opportunity employer.  
Only Successful candidates will be contacted, no telephone inquiries please.*