



## Volunteer Position Description

**Position Title:** Tutor- Homework Club

**Day and time:** Every Tuesday from 3:30pm to 5:30pm

**Location:** Keshan Goodman Library 330 Lacewood Dr, Halifax, NS B3S 0A3

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**Brief Description of the Position:** The Homework Club is designed to provide academic support to Newcomer youth ages 13-18.

### Major Duties:

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- Arrive on time, and prepared to assist participants
- Work with the program leaders to assist participants with their academic studies
- Encourage participants in a fun and lighthearted manner
- Encourage participants to celebrate their accomplishments
- Offer constructive feedback
- Be a positive role model

### Qualifications:

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- **Valid Criminal Reference Check and Vulnerable Sector Check** (*mandatory requirement over 16 years of age*)
- **Child Abuse Registry Check** (*mandatory requirement*)

### Training Requirements:

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- **YMCA Child Protection Orientation (webinar)** (*mandatory requirement*)
- **YMCA Child Protection Training** (*mandatory requirement*)

### Other Information:

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- Strong communications skills
- Team player
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- Ability to motivate others towards learning new skills

### Time Commitment:

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- Two hours per week

### Benefits

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- Learn valuable skills in managing large groups of children
- Increase knowledge base regarding planning and Implementation of age-appropriate activities
- Be a part of the YMCA team and promote the YMCA Mission, Vision, and Values