



Volunteer Position Description

Position Title: Interpretation Volunteer

Day and time: This position is entirely needs based, and therefore will be called upon when support is required.

Location: 7071 Bayers Rd. #104 (Subject to changes depending on activity/programming)

Brief Description of the Position: Volunteers will be responsible for facilitating communication for people with limited English proficiency. Our center is currently looking for individuals who are fluent in Ukrainian, Swahili, Chinese, Tigrinya and Somali. In order to effectively provide services and programs to newcomers from different cultural backgrounds, we require language support for both clients and staff. The timings are quite flexible, as it is a needs-based support. All volunteers will be given at least a two week's notice when volunteer opportunities are available.

Major Duties:

- Arrive on time, and prepared for the day
- Accurately interpret conversations between clients and staff
- Assist staff with any activity/program when required
- Provide a safe environment for participants
- Communicate with other staff and volunteers
- Maintain confidentiality

Qualifications:

- **Valid Criminal Reference Check and Vulnerable Sector Check** (*mandatory requirement over 16 years of age*)
- **Child Abuse Registry Check** (*mandatory requirement*)

Training Requirements:

- **YMCA Child Protection Orientation (webinar)** (*mandatory requirement*)
- **YMCA Child Protection Training** (*mandatory requirement*)

Other Information:

- Strong communications skills
- Team player

Time Commitment:

- Flexible

Benefits

- Be a part of the YMCA team and promote the YMCA Mission, Vision and Values
- Access to reference letters for support, job opportunities and education
- Gain experience working with diverse populations